Minutes – Cobleigh Library – Oct. 2, 2026

Attending – Library Director Kaitlin Wood, Trustee Treasurer Mary Thomas, Trustee Secretary Sylvia Dodge, Trustee Susan Kueker, President Friends of Cobleigh Library Dorothy Allard.

The minutes of the Sept. 22, 2026, meeting were unanimously approved on a motion from Susan, seconded by Sylvia.

Friends' Report – Dorothy reported that details were being finalized for the annual book sale, this year to be held on Oct. 16-17. Kaitlin reported handing over to Friends' Treasurer Susan Corbeil a donation to continue funding programs like chair yoga and American Sign Language into next year.

Annual Town Appropriations – Trustees volunteered to collect signatures in the towns that require them in order to place the library's annual appropriation request on Town Meeting ballots.

New Flooring and Stone Steps – Kaitlin reported that Juggernaut Construction has quoted a price of $158,000 to replace the granite steps at the library entrance. She plans to seek a second quote. Sylvia asked if quotes could also be given to repair the steps instead of replace them. Kaitlin hopes to find grant funding for such a project from Preservation Trust of Vermont. Repair of warped flooring behind a bathroom toilet will be carried out by Chuck's Flooring. The business is providing the flooring free of charge to the library and it is expected that the repair will cost less than $500.

Staff/Director End-of-year Evaluations – Kaitlin plans to conduct staff evaluations and asked the trustees about methods to provide an evaluation of her work. It was suggested that the trustees be given a form through which they can anonymously provide the director's evaluation.

Staff/Volunteer Celebration – Kaitlin suggested holding an event to honor people who have volunteered in various capacities for the library, as well as to honor the library staff. An event will be held on Nov. 5 at 6 pm.

Dental/Vision Insurance Question – Mary Thomas suggested that a 50/50 split on the cost of such insurance be considered for library staff in the library's next annual budget.

Other Business – A report of the treasurer was not on the agenda, but Mary reported that the most recent Edward Jones statement showed a drop of $20,000 in the library investment funds for the last month. Mary commented that currently the library's endowment funds are in two "pots" – American Funds and Franklin Templeton. She said the Edith Bell Brown fund is the only one with Franklin Templeton, and that it performed much better over the last month than the American Funds accounts.

The next meeting was set for Friday, Nov. 6, at 1 pm.