

Cobleigh Public Library Trustees' Meeting Minutes

Date: August 27, 2025

Meeting Called to Order at 5:37 pm

In Attendance - Kaitlin Wood, library director; Jessica Simpson, board president; Paula Pearce, board treasurer; Bruce Starbuck; and Dorothy Allard, president of the Friends of Cobleigh Library.

Minutes – The minutes of the July 23 meeting were unanimously approved. Motion made by Paula, seconded by Bruce.

Treasurer's Report – The board signed the monthly order sheets from August. Paula presented information about the budget and everything looks good at this time.

Library Director's Report (old and new business) – Kaitlin reported on several items:

Circulation –Numbers even higher than last month.

Programs and Community Engagement

- Donuts with the director went very well
- Social Media - 'Cobleigh Currier' added to website, 1-2 Facebook posts per week about library events
- Children's Programs - great year

Exciting Developments & Looking Ahead

- Received some nice donations
- 2 computers updated to Windows 11
- Someone interested in purchasing E-Bikes
- Building Inspection:
 - Get the fire alarm inspected
 - Outlet installed in the Children's Room
 - Fix emergency lights
- Painting Exterior Awning - Jared Garfield has offered to paint the awning for \$500 plus materials
- Vermont Reads Application - application approved, receiving free books and offering fun activities to the story next year in March and April
- Bookmobile Grant Application - applied for the Lois Lenski Covey Foundation Bookmobile grant (potentially \$250-\$500 for new books)
- New Volunteer - Hannah Tidhar - M and W 1-3
- Block Party Saturday, September 6th
- Coin Drop Saturday, September 27th - need helpers to collect money
- Book Sale on October 10 & 11
- Potentially getting WiFi in the bookmobile through the Friends
- New nameplates for employees in the library

Possible Changes to Consider for the Future:

- Might change the hours of operation for the library a little
- Should employees get MLK Day as a holiday
- Moving books around to avoid stacking books horizontally

Shared Building Repairs and Renovations List

Author Events -

- September 11th, Paul Lefebvre
- October 2nd, Chuck Fergus

Security Alarm System - discussion

Next Meeting, September 24, 2025, at 5:30

Adjournment - Motion to adjourn meeting by Paula, 2nd by Bruce, motion passed unanimously at 7:10 pm.