

Cobleigh Public Library Trustees' Meeting

Date: September 13, 2023 **Time:** 5:30 p.m. [Called to order at ???]

Attending: Bryn Hoffman, Jessica Simpson, Hilary Adams, Paula Pearce (via Zoom), Lorrie Mawhinney (arrived late)

Also attending: Mary Taponga

Adjustments to Agenda: Information packets that Jess was asked to share

Minutes: Lorrie will send out minutes for approval.

Treasurer's Report:

Looking at budget items, preparing for what will need to be presented for next year

Endowment - returns have been positive overall

Consideration about budgeting for a new elevator or making a plan for maintenance

Librarian's Report:

Programming updates

Children's programs are going strong

More than 400 participants in Summer Program

Baby & Toddler Story Times well attended & growing

Lego Activities

Staffing

Still looking to fill the Outreach Librarian position

Building a substitute librarian roster

Library System Update

KOHA migration is occurring

Fundraising Opportunity

Need volunteers for the Coin Drop (Sept 30th)

Friends of the Cobleigh Update:

Fundraising Updates

Book Sale preparation is in progress (Oct 6 & 7)

Old Business: No Old Business

New Business:

Design for New Sign

Discussion of ideas presented by Mary Taponga

Discussion of town requirements/regulations - additional information needed

Consider ways to include community members

Review Mission and Goals Statement

Hilary made a motion to table this for the next meeting. Jess second. Motion approved.

We will need to form a committee for drafting an updated mission statement.

Review Current Year's Goals for the Strategic Plan

Jess made a motion to table Review Current Year's Goals for the Strategic Plan.
Hilary second. Motion approved.

Continued Information re: Incident at library on 6/10/23

Jess had been provided with additional information regarding this incident from one of the involved persons. Board members took time to review submissions.
Discussion about how best to move forward in light of new information.

Next Meeting: Wednesday, October 18th 5:30pm

Hilary made a motion to adjourn, seconded by Jess. Meeting adjourned at 7:45 p.m.

Respectfully submitted by Lorrie Mawhinney