

## Cobleigh Public Library Trustees' Meeting

**Date:** January 18, 2023      **Time:** 5:00 p.m. [Called to order at 5:04]

**Attending:** Bryn Hoffman, Sylvia Dodge (via Zoom), Hilary Adams, Paula Pearce (via Zoom), Lorrie Mawhinney (via Zoom), Jessica Simpson (via Zoom), Andrea Chiesa

**Adjustments to Agenda:** Add Coins for Community after Children's Librarian; Add update from the Friends after Treasurer's report

**Minutes:** Silvia made a motion to approve minutes, Paula seconded. Motion approved.

### **Treasurer's Report:**

No updates. Working to improve system of communication between town & treasurer.

### **Friends of the Cobleigh Update:**

*New officers:* Andrea Chiesa, president; Bonnie Dasher-Anderson, VP; Fallon Cole, Secretary; Susie Corbiel, Treasurer.

Next meeting on Tuesday Feb 7th 4:00pm - will be discussing bake sale.

Contemplating creation of a fb page for the Friends

### **Librarian's Report:**

#### *Elevator Issues*

Fixed for now! Looking into options for lasting repair and/or renovation.

#### *Budget & Town Meeting*

Town appropriations requests have been filed

Meeting with Lyndon Select Board went well

Bryn working on submission for Report for Town Meeting

Signatures collected to have Jessica on the ballot for board of trustees

#### *Communication & Outreach*

Andi has developed the Cobleigh Courier - a newsletter that goes out via email.

Initial feedback has been positive.

### **Old Business:**

#### *2023 Budget & Town Meeting*

Town petitions - all signatures collected and turned in.

Add to Trustee calendar for October so we can get started earlier next year.

### **New Business:**

#### *Children's Librarian Search*

Abby stepping down with official last date of March 17

Bryn will revise job description with Abby's assistance. Final will be posted.

- Position will require a background check
- Working to revise pay scale to be competitive with other similar positions in the state

#### *Personnel*

Plan to transition our 32hr/week position to a 40hr/week position

*Discussion about finances*

Possible Capital Campaign

Attempt to make salaries/personnel payments more competitive

Application for Coins for Community opened today - Lorrie will complete & submit

Bryn will apply for Coin Drop date as well

**Next Meeting:** Wednesday, February 8th 5:30pm

Hilary made a motion to adjourn, seconded by Silvia. Meeting adjourned at 6:03 p.m.

Respectfully submitted by Lorrie Mawhinney