

Cobleigh Public Library Trustees' Meeting

Date: February 8, 2023 **Time:** 6:00 p.m. [Called to order at 6:05 by Jess]

Attending: Bryn Hoffman, Paula Pearce, Lorrie Mawhinney, Jessica Simpson, Andrea Chiesa

Adjustments to Agenda: Add employee adjustment to New Business.
Jess motion, Lorrie second. Motion carried.

Minutes: Paula made a motion to approve minutes, Jess seconded. Motion approved.

Treasurer's Report:

- + 2022 overview of funds with Edward Jones - overall slight decrease, but not surprising.

Friends of the Cobleigh Update:

- + Bake Sale Feb 14 & 15 - organization is coming along; lots of volunteers signed up
- + Plant Sale planned for spring (May 26 & 27)
- + Discussion about what funds raised may be used for
- + FB page created, Bryn will be linking on Cobleigh website
- + Next Meeting March 7th at 4:00 pm

Librarian's Report:

Building & Grounds

Boiler inspection went well

Programs & Circulation

General uptick in attendance/traffic. More groups meeting in the library.

Events calendar linked on website; Programs posted out front

Participating in Lights on Lyndon Event with evening programs/activities

Communication & Outreach

Working to increase accessibility - delivery services for elderly patrons including Darling Inn and The Pines.

Old Business:

Children's Librarian Search

Interviews scheduled. Committee will report on outcomes.

New Business:

USDA Grant

Collaboration with Catamount Arts & Burklyn Arts for \$50,000 grant to bring in a consultant to assess how arts can thrive in Lyndonville

Matching Funds - Cobleigh could offer staff (Bryn's) time, meeting space, activity spaces, internet, tech access, etc

VELI (Vermont Early Literacy Initiative) Grant

Will have \$1500 to spend - Bryn proposes staffing the book bike for the summer

Personnel

Bryn requested that the board approve changing the Outreach Librarian position to a 40 hr/week employee (currently working 32hr/week).

Discussion about budget, benefits, increased duties, retention of valued employee.

Jess motioned to increase the Outreach Librarian hours to 40hr/week starting March 1st. Lorrie second. Motion carried.

Next Meeting: Wednesday, March 8th 5:30pm

Paula made a motion to adjourn, seconded by Jess. Meeting adjourned at 7:01 p.m.

Respectfully submitted by Lorrie Mawhinney