

Cobleigh Public Library Trustees' Meeting

Date: December 20, 2023 **Time:** 5:30 p.m. [Jessica called to order at 5:40 p.m.]

Attending: Bryn Hoffman, Jessica Simpson, Sylvia Dodge, Paula Pearce, Lorrie Mawhinney, Hilary Adams (arrived late)

Adjustments to Agenda: Remove Friends Report - no updates at this time.

Minutes: Sylvia made a motion to approve the minutes. Jess seconded. Motion carried.

Treasurer's Report:

Update about options for pulling differing percentages from the endowment based on information Paula collected; information to inform discussion of budget proposal.

Librarian's Report:

Programs

Possible partnership with VSU to create internship program

Thursday Chess Club - meeting weekly from 6-9, solid attendance

Facilities Updates

Electrician scheduled to come repair lights that are out

Book Mobile

Patron and parent from Riverside School brought some suggestions for maintaining/repairing the book mobile roof - Bryn and the board will consider possibilities

Old Business:

Town Appropriations

Sheffield - needs 24 signatures, Paula has collected 26 so far

Wheelock - needs 32 signatures, Paula has collected 15 so far

Kirby - need 21 signatures, Sylvia has 14 collected

2024 Board of Trustees election

Mary Thomas interested, Bryn will reach out

Need 35 signatures to be on ballot

WFH Policy Review

Hilary made a motion to approve the proposed language for the addition of a

Work From Home component to the Employment Practices and Policies. Sylvia

2nd. Motion carried.

New Business:

Review Employment Policy

Reviewed, no changes suggested

2024 Budget overview

Reviewed initial version of proposed budget, discussion about some specific decisions

Donations and gift giving has been trending upward

Some savings in areas like internet, technology supplied (savings from KOHA)

Some increases in areas like copier expenses (need new copier)

Working on Bookmobile budget to bring for review

Bryn will be presenting to Select Board in mid-January, available trustees welcome to join the meeting in support of the proposed budget

Next Meeting: Wednesday, January 24th 5:30pm

Sylvia made a motion to adjourn, seconded by Hilary. Meeting adjourned at 6:50 p.m.

Respectfully submitted by Lorrie Mawhinney