

Cobleigh Public Library Trustees' Meeting

Date: December 14, 2022 **Time:** 5:00 p.m. [Called to order at 5:07]

Attending: Bryn Hoffman, Sylvia Dodge, Hilary Adams, Paula Pearce (via Zoom), Lorrie Mawhinney (arrived late), Jessica Simpson (arrived late)

Adjustments to Agenda: Remove Review Employment Policy - move to next month's agenda.

Minutes: Silvia made a motion to approve minutes, Hilary seconded. Motion was approved.

Treasurer's Report:

Around \$21,000 can be expected from the endowment for the 2023 budget.

Librarian's Report:

Elevator Issues

Shut down elevator due to a noise that could be a safety issue. Company says that they sent someone out, but that does not seem to be the case.

Budget

Finishing up budget. Bryn will send to Justin to schedule time to present at Dec meeting

Donations from Rotary

Bryn will meet with folks from the Rotary to determine a plan for sustainable donations and what the partnership will look like.

Old Business:

2023 Budget

Discussion about income and expenses for 2022, looking ahead to 2023 for expected areas of income and where priority expense areas are.

Bryn and Paula will have a draft budget ready to present to the Town Board in December.

Friends of Cobleigh Library Update

Bryn met with Donna & Bonnie - both stepping down; will stay on as Pres & VP in name. 501c3 requires a full slate of officers. Treasurer and secretary still serving. Bryn will organize meetings, fundraisers, etc & assist as she is able. Email will be sent to Friends to recruit officers and rebuild. Hoping to use the Book Bike to visit Farmer's Markets. Conversation about the book sale which is an enormous undertaking for volunteers.

New Business:

Town Petitions

Need signatures collected for contributing towns

- + Sutton - currently gives \$1200; increase to \$1300 - will need signatures 36
- + Newark - currently gives \$1200 already; asking for same
- + East Haven - currently gives \$750; need 10 signatures
- + Wheelock - currently gives \$650; requesting \$750 - need 33 signatures
- + Sheffield - currently gives \$750; requesting \$850 - need 24 signatures
- + Burke - currently gives \$1200; requesting \$1500 - need 70 signatures

Review Annual Holiday Library Closing Schedule

Bryn proposed following Town schedule for contracted holidays that fall on Sunday. Hilary made a motion to approve Bryn's Holiday schedule proposal. Sylvia seconded. All in favor - motion carried.

Next Meeting: Wednesday, January 18th 5:00pm

Paula made a motion to adjourn, seconded by Jess. Meeting adjourned at 6:05 p.m.

Respectfully submitted by Lorrie Mawhinney