

CPL Trustee's Meeting

January 12, 2015

Attending: Cindy, David, Pat, Don, Holly, Garet

1. Called to Order: 4:30pm
2. Minutes from 12/2/14- Motion to approve 1<sup>st</sup>- David, 2<sup>nd</sup> Don. Approved.
3. Financials.
  - a. Review of the end of year balance sheet going into the town report.
  - b. Don continues to work with Joe LeClair regarding the IVP. They are looking for \$16,000/yr profit from investments and changed the mission from a moderate/high risk to just a moderate risk. Some changes in general definitions (ex. Investment Manager). IVP is in final draft status. Reviewed by the board. Don will be meeting with Joe again to make final changes and put into effect.
  - c. Discussion of PAKRAT account (Parents and Kids Read Aloud Together). The Library holds the checkbook and it is under our name, however, the money comes from the Early Childhood Counsel of Building Bright Futures and several groups get a piece of grant. I.e. Daycares, Schools and the Library. Don will look into this more. We may request that someone else holds the account.
  - d. Reports reviewed. 1<sup>st</sup> David, 2<sup>nd</sup> Pat. Approved.
4. Librarians' Report- Reviewed
5. Old Business
  - a. Children's Room is coming along well. Half of the vapor barrier was placed today. The other half will be replaced on Wednesday- due to the fumes produced during the process we will be closing the library. Several staff had headaches by the end of today. Repairs should also be done in the hallway leading down to the children's room- there is peeling paint and holes in the wall. Question of if the paint is lead based. This will be tested first and then we will proceed with bidding out the work. Many people are very excited about the reopening. Staff and Friends are planning and preparing for a reopening event.
  - b. Question of if we still want to elevate the book shelves. After some discussion, yes, we still do want to do this. They will be put on 2X4 lumbar and left elevated. A piece of molding can be put around the bottoms so that nothing is getting lost under the shelving units.
  - c. Cleanway and staff are still finding some books with mold- The moldy books are being thrown away (over 1,002 to date). The remainder are being cleaned. Justin at the Town offices requested all bills and the moldy book list for mediation. Mediation should take place soon.
  - d. 5 year plan just about complete. Need more input from staff as to what their goals are and then we can type up and submit. Garet suggests limited the plan to 1 or 2 years versus 5, as it's a very long period of time to formulate concrete goals with.
6. Adjourned 6:00pm

Respectfully submitted, Holly McKeon