

Cobleigh Public Library Trustees' Meeting

Date: March 19, 2020 **Time:** 6:10 p.m.

Attending: Cindy Karasinski, Hilary Adams, Jessica Simpson, Jan Wade, Jeanne Laughton, Lorrie Mawhinney, Eileen Boland, Mildred LaBeur

Minutes: Jan moved to approve Feb. minutes and Jeanne seconded. Minutes were approved.

Treasurer's Report: Monthly budget was shared.

Librarian's Report:

- Library is closed for now, due to the COVID-19 pandemic.
- Most of staff are still working either at the library or remotely.
- Staff at the library are taking this time to work on inventory.

Old Business:

Eileen and Mildred met with us to discuss Edie Bell-Brown's estate. They shared an outline for the work that has been done and what is still to do. We are not sure that Jay Abramson, Esq has done an inventory of the estate. Jan expects an email from him Monday. Another question from the board is whether volunteers are covered by insurance while working at the estate. The board will look into this.

The larger question is whether the board wants to take on the tasks of the executor and have the estate transferred from Jay Abramson, Esq. The cost to deal with prepping the building for sale would come from a checking account as well as from the sale of items in the estate. Other things to organize and manage would be hiring a dumpster, clearing out the house, contracting with a real estate agency and having the house "deep cleaned." The board did not reach a decision by the end of the meeting, and Cindy will contact Eileen and Mildred to let them know it is still being considered.

New Business:

The library is closed for the time being, due to COVID-19, so a new Sick Leave plan was proposed by Cindy to support employees who are ill or who have to stay home with young children who are out of school. Hilary moved that we accept the new Sick Leave plan. Jeanne seconded the motion and it was passed.

The next meeting will be Thursday, April 16th at 6:00 pm

Meeting adjourned at 7:30 pm. Jess moved to adjourn, Jeanne seconded.

Respectfully submitted, Jessica Simpson