

Cobleigh Public Library Trustees' Meeting

Date: Oct. 20, 2020 **Time:** 6:00 p.m.

Attending: Cindy Karasinski, Jessica Simpson, Jan Wade, Jeanne Laughton, Lorrie Mawhinney,
Lynn Wurzburg--guest

Agenda Adjustment: Lynn Wurzburg visited on behalf of the friends of the Edie Bell-Brown estate. She discussed a possible endowment, as well as a celebration of the gift when it is received. Jan will inquire with the lawyer about the progress of the estate. The house has been sold, so the trustees will have to wait to hear from the lawyer before making endowment decisions. Next meeting, we can discuss this further.

Minutes: Jess made a motion to approved minutes, Lorrie seconded. Motion was approved.

Treasurer's Report: Cindy will help Jan with prep for the upcoming budget.

Librarian's Report:

- The library will be looking to purchase some air filtration systems to improve air flow and decrease COVID 19 risk. There is money in the supplies budget for this.
- The library received a grant through Kingdom Trails Association for books and snowshoes.
- A new Americorps member has been hired.

Old Business:

Director Position Update: Applications are trickling in. Trustees can read the applications from the gmail account. Cindy has started a list of interview questions she will email to the trustees. Jess will compile questions for the hiring committee with input from trustees—25 best questions. Lorrie will print out the applications for the Hiring Committee. Jan will email the hiring committee to find out their availability for a Zoom meeting the week of November 1st.

New Business:

Job Description & Salary: Jan made a motion to approve the job description and Lorrie seconded. Motion was passed. We will list the starting salary at 40K. The job description will be posted on the website. Lorrie will respond back to the applicants.

Sculpture: David Martin would like to give his sculpture to the library instead of having it be on loan. The trustees agreed to keep it.

Next Trustee meeting: Nov.12th at 6pm

We will discuss: Appropriations, Investment Policy, Edie Bell-Brown

Meeting adjourned at

Respectfully submitted, Jessica Simpson