

CPL Trustees' Minutes

September 26, 2016 4:30 p.m.

Attending: David Martin, Don Welch, Cindy Karasinski, Jan Wade, Lindsay Carpenter

Minutes from 6/27/16 – Motion to approve – David, 1st Don-2nd - Approved

Treasurer's Report – Don shared a Yearly Comparison of Investments Held report and noted that the growth of these accounts warrants further investigation on options available to move some of these funds to the budget.

Motion to approve report – Lindsay, 1st David-2nd - Approved

Librarian's Report

Discussion concerning the establishment and growth of the Promise Community was brought forward. Cindy noted that there were many local parties attending the recent meeting and the establishment of this program looks encouraging. She will share this information at the upcoming Rotary meeting as well.

Cindy is in the process of recruiting for two AmeriCorps positions, both of which operate the bookmobile. She will be meeting with a potential candidate on Friday. There is a LSC student doing her internship at the Library and is trying to coordinate her schedule with times that will work at the Library.

There was discussion concerning staff transferring the four hour holiday that is granted to employees for the Caledonia County Fair Saturday to Christmas Eve day. The Board agreed this was fine. *A motion was made that going forward the annual holiday will be Christmas Eve day and Caledonia County Fair Saturday will no longer be considered a holiday.* JW – 1st DM-2nd - Approved

The request for Abby to take four days of unpaid vacation was approved by the Board.

Cindy shared with the Board that her husband will be undergoing medical treatment and she will be using her vacation time to be with her husband when needed.

Old Business

David has heard from Thaddeus Stevens School and was notified that their Board would like the Library to provide an amount for review. After discussion the CPL Board decided to request \$1200 from the Stevens School.

David has also spoken with Jen Botzjoorns, Superintendent for CNSU, and she will be giving him the dates for the district schools' Board meetings. Lindsay noted to David that she would be happy to join him if her schedule allows.

New Business

David and his family are looking for ideas to make a memorial contribution to the Library in his mother's name. They would appreciate any input.

After a discussion with the auditor, Don made an updated policy recommendation that when bill sheets are forwarded to the Town Office, they should also be forwarded to the CPL Board Treasurer on the same day to ensure all information is being reviewed at the same time.

The next meeting is scheduled for October 24th at 4:30 p.m.

The next two meetings are scheduled for 11/28 and 12/19.

Respectfully submitted, Jan Wade