

Cobleigh Public Library Trustees' Minutes

November 27, 2017 4:30 p.m.

Attending: Lindsay Carpenter, Jan Wade, David Martin, Marty Feltus, Don Welch, Jeanne Laughton, Cindy Karasinski

Minutes from 10/30/17 – Motion to approve – David-1st Jeanne-2nd - Approved

Treasurer's Report – Don has looked over the budget and the YTD numbers continue to be in good order. The investments continue to do well and are up \$1,000 from last year even with the draw taken for the boiler installation. Don shared that nearly all the investments have restrictions for withdrawal except the General Fund (Line 4). Motion to approve – Lindsay-1st Jan-2nd – Approved

Librarian's Report

Cindy shared that Blake will be reducing his hours as he begins student teaching. He will continue to work Saturdays.

The Library and the Bookmobile have visitors coming from the country of Georgia from a request from the Vermont Council on World Affairs. The Library is excited to share its many programs with them.

The Town of Wheelock is requiring all appropriation requests for the ballot be filed with a petition signed by at least 5% of the registered voters (28 signatures). Cindy will obtain more information from the town clerk and Jan will obtain the signatures. The carpets in the Children's Room and on the 3rd floor have been cleaned. Cindy did not have the main floor cleaned as the carpets need to be replaced on this floor.

The Library has received a donation of \$100 from the Fidelity Charitable grant. The motion was made put this money towards the Bookmobile budget. David -1st Lindsay – 2nd – Approved

Old Business

By-Laws Amendment – Selection of Trustees – Further discussion on this topic was brought forward with some possible scenarios that the Board determined warranted the removal of the wording regarding only seeking Board members from towns that make monetary contributions. The phrasing of the by-law will allow for one Board member at any time to be a resident from an outlying town. Don will touch base with Joe Benning and will present a final draft at the next meeting.

New Business

Cindy shared the appropriation letter she plans on sending to the towns. The letter will be updated with current Board members as well as showing the additional service of STEM programming. David shared that he will be meeting with Jen Botzjoorns, Superintendent of CNSU, in the near future to

share with her an amount for the district to contribute for the services the children receive from the Bookmobile. It was suggested and discussed to request one-third of the budget which is \$10,000.

The Board discussed the Friends of the Cobleigh Library's bank accounts and it was noted that currently the financials for the group lack accountability. The President of the group will be invited to the next meeting and options to update the processes will be discussed.

Cindy has started the budget for 2018. Justin Smith has requested that the Library present its budget to the Town Select board at their meeting on December 11th. Cindy would like the Budget Committee to go over the numbers with her before she presents to the Town. She will contact Don and Lindsay when she has completed a draft.

Next meeting is scheduled for December 18, 2017.

Meeting adjourned at 6:05.

Respectfully submitted by Jan Wade