

## CPL Trustees Minutes

February 29, 2016 4:30 p.m.

Attending : David Martin, Cindy Karasinski, Don Welch, Lindsay Carpenter, Garet Nelson, Pat Webster

A "retirement" party started the Board's February meeting. This was Garet Nelson's last meeting as a CPL Trustee. Cindy and the other Board members wanted to express sincere thanks for his years of service with this mini-celebration.

**Minutes** from 1/25/16 - Motions to approve Lindsay, 1st David, 2nd Approved

### **Treasurer's Report**

Tammy Chase is in the middle of tax season but will be working with Dawn Dwyer on the balance sheet format once those responsibilities are concluded.

The Bookmobile budget was included in the town's annual report for the first time.

Motions to approve - Garet, 1st Pat, 2nd Approved

### **Librarian's Report**

Cindy reported that significant ice build-up was noticed on the ground level in front of the building and that town crew members came with a backhoe to clear the area. They did an excellent job. There was only an insignificant amount of dampness downstairs and Cindy feels that the clearing of the ice made a huge difference in the face of the flooding conditions that occurred throughout the town last week.

### **Old Business**

In reference to last month's discussion about sending a letter to the Manton Foundation now inquiring about a shift in the use of those monies, the Board took stock of the current situation. Cindy reported her confidence that various grants which supply funding for the bookmobile will hold steady for the time being. Don said that 2018 will be a crucial year as the support funds will be drained. Lindsay suggested that the Board wait for one year and devise strategies for developing sustainable support in the next year. Don thought that exploring support options will make for a stronger case with Manton later.

### **New Business**

E-mail policy - David asked that any e-mail messages concerning the Board be sent to all members to keep everyone up-to-date consistently.

Security bid - Cindy received a bid from Round Hill Fence and Security for an alarm system. They also estimated the cost of a temperature sensor/freeze alarm which was not included in the bid. She asked for a second estimate from another company but did not receive a response.

David moved to accept the Round Hill bid for both the alarm system and temperature sensor.  
Don seconded. Approved.

Air conditioning - The Board had also asked for information on the cost of a heat pump system which might also solve the air conditioning need. Harris supplied a bid. Cindy is also awaiting a bid for a traditional air conditioning system.

**Other business** - Our next meeting is scheduled for March 28th, at 4:30 p.m.

Respectfully submitted,  
Pat Webster