

CPL Trustees Meeting

April 28, 2015 5:00 p.m.

Attending : Dave, Cindy, Lindsay, Don, Gareth, Pat

1. Minutes from 3/24/15 meeting - Motion to approve - 1st, Gareth 2nd, Dave - Approved.
2. Financials - Cindy is still awaiting a bill from Johnson Plumbing for installation of a pressure tank following the March water leak downstairs. Don asked about the 550 designation on the monthly Expenditures report saying that it should be relabeled to match the Budget report. 1st, Dave 2nd, Gareth - Approved.
3. Librarian's Report - Cindy said that three blood pressure cuffs have been received at no cost from the Vermont Department of Health. They will be signed out along with information sheets on their proper use. Gareth wondered about liability issues. Dave suggested that users sign their names when checking out the cuffs to verify that the instructional paperwork was included in each transaction.
4. New Business - Municipal Library discussion - The Library audit has been put off until the Town determines whether the Cobleigh is considered a municipal library or not following a question from the auditors. The primary concern is who will be responsible if irregularities are discovered. There is evidence of proof in many town historical documents. Also, the Cobleigh fulfills municipal library criteria which are set forth in *The Law of Public Libraries*, published by the Office of the Secretary of State and the Vermont Department of Libraries. Lindsay suggested pulling the pertinent excerpts from the archival documents to make an easily accessible one-page list. Gareth will scan the copy of the January 10, 1905, Town Minutes for the Board which details the vote approving the creation of the Library. Michael Roche will consult a legal rep at VLA for an opinion and Don will approach Peter Morrisette for another. The Trustees would like to expedite this process since the Windham grant application should be made in August and it requires proof of a recent audit. Cindy will contact Marti Feltus to ask how best to proceed.
5. Other Business - The building door alarm system needs replacement. Cindy will seek estimates and options. This would be the right time to upgrade.
6. The Board went into Executive Session.
7. Adjourned - 6:05 p.m.

Respectfully submitted, Pat Webster