

CPL Minutes

October 26, 2015 4:30 p.m.

Attending : David, Cindy, Don, Lindsay, Garet, Pat

Minutes from 9/28/2015 - Motion to approve - 1st, Lindsay 2nd, Garet Approved

Treasurer's Report

Don handed out the new balance sheet and is working with Laurie Willey, an Assistant Town Clerk, to help the Town adopt this format.

Cindy reported that a necessary change in the cost of health insurance (\$4000) was not reflected in the budget. There is also an overage in repairs of which the library board was aware. Don commented that there is interest which can be drawn down to cover these expenses.

Cindy is working with Dawn Dwyer, Town Clerk, on how the budget and bill paying will be handled now that the municipal status issue has been settled. Ms. Dwyer has been invited to the November meeting of the library board. Cindy asked if that meeting could happen earlier in the day so that Bonnie Batchler, auditor, can attend as well. Cindy also handed out a color copy of the "Municipal Library Definitions/Requirements" document to each member of the board in preparation for the November meeting.

Motion to approve - 1st, David 2nd, Garet Approved

Librarian's Report

A new yearly fee of \$542.00 is necessary to keep the display of book covers in the online catalog. This feature has been very popular with patrons. Cindy said the cost is covered.

The board had asked Cindy to contact Manton about whether it would be possible to use the monies on hand for other bookmobile costs. The representative replied that the funds may only be used for fuel and maintenance.

Northeast Ag asked if the BOW II bookmobile could be sold for scrap. An additional issue is the storage of the tires. There really isn't room in the Library itself. The suggestion was made to approach the Town about tire storage. David offered to ask when he speaks to Justin Smith next.

Cindy has tried twice to secure a second bid for an alarm system. The use of motion detectors came up. Cindy will ask Round Hill Security about other options beyond the door alarms.

The board gave approval for Cindy to get bids for a new air conditioner unit. Don mentioned that Efficiency Vermont has a new heat pump program that might be worth investigating since the pumps are used for both the cooling and heating of buildings.

New Business

Appropriation letters for participating towns need to be prepared as soon as possible. No increases in funding have been sought since 2011. Discussion questions - Should one letter be used to solicit funding for both the Library and the bookmobile? What has the actual increase been in library operating costs over the last five years? Can the number of users from outlying towns be identified? How many are served by bookmobile site visits and activities? Which groups that benefit from these services might be approached to participate in fund-raising? It was decided that more data is necessary before preparing the letters.

Executive Session

The board discussed personnel issues.

Respectfully submitted,
Pat Webster