

Cobleigh Public Library Trustees' Meeting

Date: Dec. 10, 2020 **Time:** 6:00 p.m.

Attending: Jessica Simpson, Jan Wade, Lorrie Mawhinney, Hilary Adams, Cheryl McMahon (guest)

Minutes: Jan made a motion to accept November's minutes, Hilary seconded. Motion was approved.

Treasurer's Report:

- Edith's Bell-Brown's estate is in the process of being settled, and it may be weeks before the library receives the funds. The total is approximately \$100,000. Funds will go into the General Fund until the board designates a place for them.
- Jan is working on finalizing the budget to present to the Town of Lyndon.

Librarian's Report—Cheryl McMahon

Hilary made a motion for the Board to appoint Cheryl McMahon and Abby Johnson as interim co-directors (until a new director is hired). Jess seconded. Motion was approved

- Cheryl has gotten some estimates for repair work to be done on the building next year.
- The Appeal Letter for the Library has so far netted \$5,310 for the General Fund.
- The acting co-directors have the Board's permission to make small purchases with funds already budgeted for those reasons (small Bookmobile maintenance, etc.).
- The Terrell Grant will need to be completed in February. Cheryl can begin work on it with notes from previous years.

Old Business:

Director Position Update: Interviews will begin next week. The committee has chosen the candidates for the first round of interviews. They will be conducted virtually.

Edie Bell-Brown Update: (included in Treasurer's Report)

Board Member Position Update: A possible Board member candidate, Paula Pearce, will attend our next meeting.

Appropriations: Jan will finish collecting signatures. Board needs to confirm that Cindy sent out the appropriations letters to the town.

New Business:

Investment Policy: The Board will revisit this after the New Year.

Next Trustee meeting: Jan. 21, 2021

Meeting adjourned at: 8:40 p.m.

Respectfully submitted, Jessica Simpson