

Cobleigh Public Library Trustees' Meeting

May 21, 2018

Attending: Jan Wade, Lindsay Carpenter, Cindy Karasinski, Marty Feltus, David Martin, Don Welch, Jeanne Laughton, Faye Heath (representing Friends of Library)

Minutes from 4/30/18: No changes made. Motion to approve: David- 1st, Jan-2nd. Approved

Treasurer's Report: Don answered questions about the April report; a line item will be added clarifying reinvestments. Motion to approve: David-1st, Don-2nd. Approved

Friends Update: Faye shared additional information about the Friends plans to have a table at Bandstand Park for the July Stars 'n Stripes festival. They are working on ideas to improve their visibility in the community, in hopes of enticing prospective volunteers to be on the Friends board as well as help sort books in preparation for their annual book sale. David suggested a stamp or sticker to be attached to books the group will give away during the festival that identifies the Friends.

Librarian's Report: Cindy told us about a request to rename the bookmobile in honor of longtime library patron Jim Wilson who died May 9, 2018. Discussion ensued about alternative ways to recognize the generosity of various people that might be a better alternative. This was tabled for a future meeting; in the meantime, Cindy will speak with Jim's family to see what they are thinking.

Old Business

Policies: We discussed Sections III and IV including:

Section III

- Library hours and days open - clarified wording
- Confidentiality in regard to the Patriot Act - subpoena/compliance rules
- Recommendations to include various library forms in our appendices and to list section items in order of importance in final document
- Wording of policy concerning service animals (Lindsay will check the Middlebury policy)
- Questions about library membership - should be inclusive of all or dependent with place of residence? Discussion will continue.

Section IV

- Rules of Conduct - should size of bags patrons bring in be limited in light of problem of missing DVD's and non-fiction books from upstairs. After

consideration by the board, it was decided to make this a new business item for the June meeting.

Final discussion and approval of Sections III and IV will be at our next meeting after revisions have been made.

Jan and Jeanne will present thoughts and/or possible revisions for Sections V "Materials Selections" and VI "Internet Use Policy" respectively at the June meeting. Notes will be sent to board members before then.

New Business -none

Next meeting is scheduled for June 25th
Meeting adjourned at 5:45.

Respectfully submitted by Jeanne Laughton