

Cobleigh Public Library Trustees' Meeting

February 11, 2019

Attending: Jan Wade, Cindy Karaskiski, David Martin, Jeanne Laughton

Minutes from 1/22/19: No changes made. Motion to approve: David-1st, Jeanne-2nd. Approved.

Treasurer's Report: David moved to accept the report, Jeanne-2nd. Approved.

Friends' Update: Mamie Cleveland gave this update:

- Friends' welcomed two new members who are very enthusiastic about helping!
- Approved 2019 budget of \$8,512.00. They will purchase ten more tables and earmarked \$7,812.00 for the Bookmobile.
- Valentine's Day bake sale fundraiser will start 2/13/19 at the library.
- The group is discussing possible raffles for future fundraisers.
- Next Friends' meeting: June 12, 2019 at 10:00 in the library.

Librarian's Report:

- Discussion concerning snow falling from the roof in front of the library and the possibility of putting up a temporary roof over the stairs. No action taken, but will continue discussion in the future.
- The board considered a request asking that the library place an antenna for WiFi on the building. A community group is in the beginning stages of planning for town-wide WiFi. We agreed to look into implications that have to do with restrictions for buildings that may be placed on the Historic Register.

Old Business:

- Budget: Jan is continuing to work with Laurie Willey and Dawn Dwyer to align and understand the budget versus cash-on-hand figures.
- Policy and Procedure Manual:
 1. Library Rules of Conduct: moved to accept with noted changes; Jan-1st, David-2nd. Approved.
 2. Materials Selections Policy: moved to accept with noted changes; Jan-1st, Jeanne-2nd. Approved
 3. Board will continue work on manual once new members are elected in March. Cindy will send the current policy manual to them prior the meeting, letting them know it is still in revision process.

New Business:

- Relatives of past Cobleigh patrons, Mr. and Mrs. Nathaniel Phillips Lovering, Jr., would like to donate portraits of the couple to the library. Two concerns were mentioned:
 1. Portrait dimensions, as size is a consideration for possible placement in the library

2. Will portraits become clearly stated as property of the library?

The board is interested in the donation, pending receipt of more information.

Meeting adjourned at 5:40 P.M. Next meeting is scheduled for March 2019 at 4:30.

Respectfully submitted,
Jeanne Laughton