

## *Cobleigh Public Library Trustees' Minutes*

May 1, 2017 4:30 p.m.

Attending: Cindy Karasinski, Lindsay Carpenter, Jean Laughton, Jan Wade, David Martin,

**Minutes** from 3/27/17 – Motion to approve – Jeanne-1<sup>st</sup> Lindsay-2<sup>nd</sup> - Approved

**Treasurer's Report** –Motion to approve – Lindsay-1<sup>st</sup> David-2<sup>nd</sup> – Approved

### **Old Business**

#### **Asbestos and Furnace Bids**

David has been speaking with Tom Archer from LSC regarding the quotes for both asbestos removal and furnace bids. Tom reviewed the three bids and he strongly recommends Crothers for asbestos removal. Crothers has done work previously in the Library when there was a mold issue. David and Cindy noted that the Crothers representative was very clear on the process that is required to remove the asbestos which is very involved and difficult. It appears most efficient to have the asbestos contractors remove the old equipment rather than have the furnace installers remove. There is an additional \$800 fee for this, but the fee from the furnace installers would be removed so it would balance out the fee. The permit process can take 1-2 weeks.

The Library received four boiler bids. David noted that the best solution is to have two boilers with a redundancy set up. Harris Plumbing and Heating has offered the lowest bid.

Cindy noted that she did contact the insurance company to inquire if the asbestos removal might be covered – it is not. She also explored a grant option, but it is only available for renewable energy options.

David added that we should check with the Town to ensure that neither of these projects require a town permit. Cindy will call Justin Smith.

David will also check with Crothers to determine if any parts of the Library will need to be closed during the asbestos removal.

**Respectfully submitted by Jan Wade**

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#### **Discussion on Asbestos and Boiler:**

Lindsay made a motion to accept the bid from Crothers on the asbestos removal but will wait on answers to questions to decide whether we will go with option 1 or option 2. Jeanne Seconded. David will email the board with answers.

Lindsay made a motion to accept the bid from Harris Heating and Plumbing for the Boiler and will choose to go with the Buderus boilers but don't need the boiler removed since Crothers will do that. David Seconded.

### **Inspector discussion:**

When looking for an inspector to come to the library to look at the boiler room, David called the VT Dept. of Health and decided to call Phil Cornock who was on the list and had helped Cindy with a similar issue at the library in Newport. Phil eagerly came to the library (without being asked or a contract) and while at the library told Cindy he was not licensed, so knowing that we did not move forward with hiring him. A week later, Cindy received a bill from Phil for his mileage and 3.5 hours of his time. Cindy responded with a letter explaining that we had not asked him to come nor did we hire him. He disagreed. The board agreed that we would offer to pay for his mileage (\$46) and 1 hour of his time (\$50) for a total of \$96. David will call and discuss with him.

### **CNSU Bookmobile:**

Discussed the need to start planning to present to schools boards within the CNSU to get monetary support for the Bookmobile. With the impending unification to Kingdom East (is this the correct name) we will want to be a part of their budget. Lindsay suggested this not all fall on one board member and perhaps we go to school boards in teams of two with a written script or presentation so they are all consistent. Lindsay will invite Jen Botzjorns to a trustee meeting so we can share our thoughts/plan and get her feedback. She can be first on the agenda.

### **New Business**

#### **Coin Drop:**

Scheduled for September 16. Please let Cindy know if you can take a 2 hours shift (or more). They generally go from 8:30-10:30, 10:30-12:30 and 12:30-2:30.

#### **Selection of Trustees:**

Jeanne spoke with Dawn and Justin at the town offices and their initial thought is that Cobleigh trustees have to be residents of Lyndon, but they were not positive on that so Justin directed Jeanne to check with an office in Montpelier. She checked in there, but it was not clear so she called Joe Benning; he reviewed our By-Laws and we just need to amend our by-laws to state that trustees from other towns can be voted in and serve. This will be on the next agenda.

#### **Meeting Adjourn 5:56pm**

**Respectfully submitted by Lindsay Carpenter**