

*June 25, 2018*

**Present:** Cindy Karasinski, Lindsay Carpenter, Jan Wade, Don Welch, David Martin, Linda Britt, Paula Gaskin, Susan Hilton.

Meeting called to order at 4:31pm

**Minutes:** Motion to approve: David 1<sup>st</sup> and Jan 2<sup>nd</sup>. Approved

**Memorial Donations:** Receiving donations to the library on behalf of 3 people. Paula and Susie are here to share idea about buying a plaque in memory of their mother, Rosie Graves, who recently passed away and was a user and admirer of the library. Idea of perhaps a wall to hang this plaque and future plaques honoring people. Would want to have a consistent format. Susie and Paula open to ideas of what it looks like. Trustees will discuss it further but open to the idea and will spend some time planning this out. Those interested will meet in July to look for a space, research a place to order these plaques and get this started. Thought to maybe ask the Friends for help to cover some of the expenses in the future? To be determined and a trustee will go to a Friends meeting to discuss this further if need be. Lindsay will send an email in July about meeting to move this project ahead.

**Friends Update & MOU:** Take out the line about the library providing space for storage and book sorting. Other concern about the line regarding how Friends monies are used-make sure trustees are ok with the wording.

Book sorting has started for the book sale. Something different this year, books not dropped off at the library. So there will be an extra step to sort through the books taking out the ones that don't sell (textbooks, encyclopedias).

Have not had books audited since 2012. Janice Solinsky has been doing the books for free since Benji left, but is not comfortable auditing her own books. Have done some research into who could audit and it costs about \$3000. Friends are curious if the trustees have their books audited and what our ideas are. Don feels don't need a CPA certified public accountant to conduct the audit. Lindsay can ask a couple people to see if they will be willing to look at the books for free or smaller fee.

Purchasing a banner for the event at Stars and Stripes on July 21. Have a bag for the patrons and a stamp to put in the books. Check in with HOPE to see what they have. Will also have a donation jar.

**Treasurer's Report:** Everything looks good. Motion-David 1<sup>st</sup> and Don-2<sup>nd</sup>

**Librarian's Report:** Shared a letter from Mary Beausoleil sharing thanks to the library staff. Lots of good things happening. AmeriCorps member working out well.

**Old Business:** Don suggests approving the outline first and then move forward through the policy outline as a group, sequentially. Membership should be a line item, it was but then got moved into general operation. Don will email out the outline and then go from there. Keep in mind, want to be able to pull membership out to give new members. Section on child supervisor/behavior in a library. Cindy-feel it is important that a child 10 and under be supervised by an adult. Something along the lines of the parent/guardian is responsible for the internet usage of their child, not the library. Will continue working on this in the fall.

**New Business:**

Some edits suggested. Cindy will do. Motion to approve the appeal letter-Lindsay, Jan-second.

Issue about patron bags, especially backpacks. Came to the conclusion it's too difficult to manage and would take away from the friendliness of the library. Security camera could have an impact.

Balance sheet was not in the packet. Don would like to vote on not having a monthly balance sheet. Have balance sheet at the end of the year but not every month. Don made 1<sup>st</sup> motion that we move from a monthly balance to annual balance sheet. Lindsay-second; motion approved.

Next meeting September 24 at 4:30

Coin drop on September 22

Meeting adjourned at 5:36pm

*Respectfully submitted by Lindsay Carpenter*